



MEDSOFTIANS

MedsoftUSA medical transcriptionists have all undergone formal training in medical transcription or have a minimum of two years experience in various specialties and various types of reports. Our transcriptionists are encouraged to obtain certification in medical transcription to demonstrate competency in the field. *MedsoftUSA* transcription personnel collectively have the necessary experience in a wide range of specialties and types of reports. In addition, *MedsoftUSA* transcription personnel are able to adapt to various accents, speech, tone, voice, volume, pronunciations and enunciation as well as having the ability to meet any Client weekly workload fluctuations. Transcription personnel are recruited using these criteria from various medical transcription industry databases.

Prior to being part of *MedsoftUSA*, each transcriptionist has to demonstrate proficiency by passing an exam administered by *MedsoftUSA* management to evaluate accuracy, typing skills, and knowledge of medical terminology. In addition, each *MedsoftUSA* transcriptionist undergoes random quality assurance checks to evaluate accuracy and turn around times (TATs). *MedsoftUSA* retains transcription personnel through contractual agreements specifying production and length of service incentives weighted against quality assurance checks.



BENEFITS AND FEATURES

MedsoftUSA maintains a strict policy on confidentiality to include all medical, personal, statistical, financial, and/or technical data furnished to *MedsoftUSA* personnel by Client. *MedsoftUSA* personnel will comply with the provisions of the Federal Privacy Act of 1974 as well as the recent HIPAA Privacy Standards. All *MedsoftUSA* transcriptionists are required to sign and adhere to a confidentiality statement specifying no disclosure of patient medical information or Client specific information. *MedsoftUSA* personnel will not disclose any contract specific details to any third party.

Whether by telephone, handheld recorder, or re-recording from Client furnished dictation equipment, each dictation is assigned a priority by the clinician or pre-programmed based on type of report and is routed securely via the Internet to *MedsoftUSA*. *MedsoftUSA* transcriptionists in turn type and return the reports, and after quality assurance checks, is forwarded back to the *MedsoftUSA* server when complete. Once transcribed, Client personnel can access the transcribed reports to review online or to print hard copies during the time period archived using a web browser.

MEDSOFT INDIA

41 Tata Silk Farm
Kanakapura Main Road
Basavanagudi
Bangalore 560 004

Phone: 011-91-80-676 8495
Fax: 011-91-80-676-5847
Email: som@medsoftusa.com
Visit us: www.medsoftusa.com